

Army Sustainability Committee (ASC)  
Meeting Minutes

23 February 2006

**Welcome and Opening Remarks**

Doug Warnock (ODEP) began by welcoming members to the meeting, reviewing the agenda (Enclosure 1), and having each attendee introduce themselves (Bob Shakeshaft participated by telecom from AEC). The attendees included Dr. Jean Shorett (DLA) who came to speak on a new DLA initiative to support installation sustainability. Doug noted that COL Phillips was at another meeting and may join the session later. He also noted that attendance at today's ASC meeting was very light due to a conflicting all-day AEPI meeting, and suggested that ASC members might want to join the AEPI meeting after we adjourned.

Chris Werle (LMI) asked all attendees to mark the attendance sheet (Enclosure 2) and make necessary corrections to the listed contact information.

**Review 26 January 2006 Meeting Minutes**

Doug Warnock next asked the group if any changes were needed to the minutes from the 26 January 2006 meeting. No one had any comments at this time, so the group approved the minutes with no additional changes. LMI will ensure that the final minutes are posted to the Army sustainability website.

Other ASC members then updated the group as listed on the agenda: old business, new business, and wrap-up.

**Old Business**

**Army Sustainability Video and Campaign Plan Status**

Doug Warnock next updated the group on the status of the Army's sustainability video and campaign plan. The video is nearly complete – Ed Engbert (AEC) worked last night with the video producer to complete the final tweaks. AEC still must secure legal and public affairs concurrences before going final. Doug noted that the SA, CSA, and SMA all appear in the video, plus three case studies. It was shown in an earlier form to several audiences (e.g., IMI participants) with very positive results, and the final version is substantially improved. The video will be web-streamed and available on DVD, and will also be released to the public. Mr. Tad Davis has already become our champion, and ODEP is now working with his office, AEPI, OCPA, AEC, IMA, and NGB-ARNG to develop a formal campaign plan to publicize it. The campaign plan will integrate the video, sustainability website, poster, strategic plan, and other sustainability initiatives (e.g., publish articles to inform stakeholders). The video should be formally released from the front office soon; however, the plan is to have senior leaders at all levels

preview it before general release. Jean Shorett (DLA) asked if the video was open-captioned. Doug noted that it fully complies with all Section 508 requirements.

## **Army Sustainability Website Status**

Doug Warnock began by reminding the group that the ACSIM has instituted a new procedure for approving and posting documents to websites, to include the sustainability website. The process involves 3 basic steps: (1) completing a document posting request form and having your legal advisor review it; (2) sending the completed request to Doug Warnock, who clears it and obtains approval from COL Phillips (ODEP); and (3) Doug Warnock posting the approved document to the website in his official role as Web Master. Doug indicated he would email the approved procedure to all committee members.

Jeff Dickshinski (LMI web designer) then reviewed the status of the website. He noted that the original site was still active, but that the redesigned site was very close to being ready for launch. The revised system architecture is complete and he is now populating the new site with all of the information from the existing site. He is also transferring all of the information from the EnviroQuest website, which will eventually be shut down.

He also pointed out that we have streamlined the functional areas section by grouping the areas under 6 major headings: Command and Leadership; Communities and Families; Training; Supporting; Equipping, and Programs and Implementation Tools. Chris Werle also noted that he had inserted some introductory text for each functional area as a placeholder until functional area POCs are designated and are able to update them. At that point Doug Warnock led the group through a brief brainstorming session to designate preliminary POCs for each functional area. The group agreed they should be as follows:

Command and Leadership: COL Phillips, ODEP

Communities and Families: TBD, CFSC

### Training

ITAM: Kristin Evenstad, G-3

Range Management: Kristin Evenstad, G-3

Readiness: Kristin Evenstad, G-3

### Supporting

Base Operations Support: TBD, ACSIM, Plans & Operations

Infrastructure Development & Maintenance: John Scharl, ACSIM

Logistics Support: Dave Lyon, G-4

### Equipping

Industrial Operations: Kristie Siroonian, AMC

RDT&E: George Evans, ASALT

Weapons System Acquisition: George Evans, ASALT

## Programs & Implementation Tools

EMS: Doug Warnock, ODEP

ACUB: LTC Joe Knott, ODEP

SRP: Kristin Evenstad, G-3

LEED/SPiRiT: John Scharl, ACSIM

Green Procurement: Bob Shakeshaft, AEC/CHPPM

Pollution Prevention: Bob Shakeshaft, AEC

LTC Mike Speth (NGB-ARNG) asked if we could incorporate a List Serve capability on the new site. List Serve will enable users to elect to be notified automatically when a section of the site has been updated to preclude them from having to periodically check on status. Jeff indicated that the site currently does not have this functionality, but that it could be added. He noted that each user would have to sign up and we would have to set up user IDs and passwords to make it work (we could use existing AKO user IDs and passwords). All agreed this would be a good feature to add. LMI will investigate to determine what needs to be done to make this happen.

Jeff then pointed out that the “Contact Me” function is now running, and that we need to identify and assign POCs for the 8-10 subject areas contained within it. Doug Warnock will work on this requirement.

Doug Warnock next suggested that where possible we simply include links from some functional areas directly to other similar functional websites (e.g., we already have a link to CFSC under the Communities and Families folder) that are maintained by other organizations. That would enable users to get updated information on the subject matter and minimize the amount of work we would have to do to keep our site current. Everyone agreed that we should do this wherever possible. However, we need to ensure that the link tells the user they are about to be routed to another website. Jeff indicated that he would make sure this is done.

Lastly, Doug asked each committee member to take one final look at the redesigned website (<http://webdemo.lmi.org/sustainabilitynew/>) and send him an email stating concurrence with it as is or making additional recommendations about changes that are still needed.

## New Business

### **DLA Support for Installation Sustainability**

Dr. Jean Shorett (DLA) presented a briefing (Encl 3) summarizing the current DLA EMS-related initiative to support Army installations in achieving sustainability goals. She noted that all DLA organizations now have an ISO 14001 conforming EMS in place, and that DLA has adopted EMS as a business practice. This includes having an agency-level strategic plan objective to implement EMS at all appropriate facilities (the first federal agency to do so).

Jean went on to discuss the new DLA objective of completing pilot studies at selected Army installations in order to collaborate on the use of DLA products and services to

support installation EMS and sustainability goals. Under the DLA EMS pilot study initiative, DLA would ask each participating installation to provide information about its EMS policy, significant aspects, and objectives, and to consider setting objectives and targets in 5 areas: water, energy, beneficial use of waste, eliminating the need for permits, and establishing a baseline. This would help the installations (and the Army in general) by conserving resources; providing a working model for other installation tenants; supporting overall risk reduction; supporting interoperability, agility, and effectiveness; and providing a basis for collaboration toward Army goals (e.g., sustainability, EMS, L6S, NIC, BRAC, Joint Basing).

DLA will complete 2 types of pilot studies. Option 1 (Intelligent Host/Intelligent Tenant) would involve 2-5 installations with a goal of identifying best practices for how hosts and tenants can work together to identify the DLA products and services that will best support sustainability. In essence, the host and tenants would take advantage of each others respective best practices, forming the basis for developing a DLA model for host-tenant collaboration. The principal output of the pilot would be something like a Commander's Guide detailing best practices.

Option 2 would also involve 2-5 installations and would focus on how to best use existing product and service purchases to help meet installation goals. The principal outcome of this pilot would be to identify preferred products and services; identify areas for expanding preferred products and services (e.g., Federal Catalog System, Email); develop a user-focused protocol for specifying and purchasing preferred products; etc. This information could then be exported to similar types of installations.

DLA would like to have AMC, ARNG, and IMA participate in the pilots. During a briefing to Mr. Tad Davis (DASA(ESOH)), Mr. Davis suggested that AEPI should be the Army lead for supporting the DLA initiative. Jean would like to have an Army-DLA performance based agreement/MOA in place before the end of FY06 and wants to complete the pilots before the end of FY09. The Army needs to start things moving now by identifying the installations that will participate (ideally these would be installations with DLA activities as tenants, and could include PMs from Warfighter Command).

Those desiring additional information should contact Dr. Shorett directly at 703-767-6277, or [Jean.Shorett@dla.mil](mailto:Jean.Shorett@dla.mil).

### **Wrap-up and Next Meeting**

Doug Warnock reminded everyone about the upcoming JSEM Environmental Management Conference from 20-23 Mar 2006 in Denver, CO. It will have several excellent sustainability and DLA green product tracks; so those who will attend are encouraged to sign up for them. The Army breakout session will be held on Monday evening the first day of the conference.

Doug then thanked the attendees for their participation and reminded everyone that the next meeting will be on 27 April 06, from 1300-1500 in the same building location (Presidential Towers) with the room number to be determined.

There being no further business, the meeting adjourned at 1130.

Enclosures:

- 1 – Agenda
- 2 – Attendees
- 3 – DLA Presentation

## Enclosure 1 – Agenda

Army Sustainability Committee Meeting Agenda  
Presidential Tower Conference Room 1100A (Ground Floor)  
Presidential Towers, Crystal City, VA

Thursday, 23 February 2006  
0930-11300 hrs

Call in # 410-436-1000 (code 44602)

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0930 – 0935	Welcome/Opening Remarks	COL Phillips
0935 – 0940	Review January 2006 Meeting Minutes	COL Phillips/All
0940 – 1040	Old Business a. Army Sustainability Video Status b. Sustainability Communication Plan c. Army Sustainability Website Status	Ed Engbert Doug Warnock Jeff Dickshinski
1040 – 1120	New Business a. DLA Support for Installation Sustainability b. Other	Dr. Jean Shorett COL Phillips/All
1120 – 1130	Wrap-up, assign tasks/schedule, and set next meeting date	COL Phillips

The purposes of this meeting are to:

- 1) update the ASC on issues raised at last meeting;
- 2) update the ASC on the status of the sustainability video;
- 3) discuss the Sustainability Video Campaign Plan;
- 4) update the ASC on the status of the sustainability website;
- 5) inform the ASC on ways that DLA can help installations achieve sustainability goals; and
- 6) identify further tasks the ASC should undertake in support of installation sustainability and assign responsibility for achieving them.

## Enclosure 2 - ASC Meeting Attendees (23 Feb 2006)

	Name	Organization	Phone	Email address
	Baker, Karen	AEPI	703-604-2300	Karen.baker@us.army.mil
	Breitenfeldt, Rick	NGB	703-607-2575	Rick.Breitenfeldt@ngb.army.mil
	Brewer, Greg	ACSIM-MD	703-601-2541	gregory.brewer@hqda.army.mil
	Cushman, George	ACSIM-ODEP	703-601-1961	Georgec@hqda.army.mil
<b>X</b>	Dagovitz, Rachel	IMA-ENV	703-602-3382	Rachel.dagovitz@hqda.army.mil
<b>X</b>	Dickshinski, Jeff	LMI	703-917-7311	jdickshinski@lmi.org
	Eady, David	CTC	678-570-9030	eayd@ctc.com
	Ellor, Jim	ASA(ALT) SAAL-PE	703-806-9237	James.a.ellor@us.army.mil
	Engbert, Edward	USAEC (SFIM-AEC-AT)	410-436-6866	Edward.engbert@us.army.mil
	Evans, George	SAAL-PE	703-604-7029	George.evans@saalt.army.mil
<b>X</b>	Evenstad, Kristin	G-3 (DAMO-TRS)	703-697-6427	Kristin.evenstad@hqda.army.mil
	Fittipaldi, John	AEPI	703-604-2307	John.Fittipaldi@hqda.army.mil
	Gaines, Sally	JMC	309-782-0032	gainess@osc.army.mil
	Giffin, Dave	USAEC	410-436-2527	Dave.giffin@us.army.mil
	Hall, Chaela	USAEC	410-436-7071	Chaela.Hall@us.army.mil
	Hallmark, COL Mary	AEPI	703-602-0183	Mary.hallmark@hqda.army.mil
<b>X</b>	Hamby, MAJ Jason	IMA-NGB-LNO	703-602-5340	Jason.hamby@us.army.mil
	Hassell, Leonard	OASA(I&E)	703-697-8162	Leonard.Hassell@hqda.army.mil
	Jackson, Dan	LMI Support	703-917-7566	djackson@lmi.org
	Jessup, Philip	HQ, IMA	703-602-3337	Philip.jessup@hqda.army.mil
	Juhasz, Don	ACSIM-FDF-U	703-601-0374	Don.juhasz@hqda.army.mil
	Lichtenstein, Mark	G-3/BAH	443-465-0764	Lichtenstein_mark@bah.com
	Lowe, Stan	AMC	703-806-8726	lowes@hqda.army.mil
	Lyon, David	G-4	703-614-3762	David.Lyon@hqda.army.mil
	McCall, Tad	AEPI	703-604-2321	Tad.McCall@hqda.army.mil
	Murphy, Richard	DASA(ESOH)	703-604-2422	Richard.o.Murphy@hqda.army.mil
	Phillips, COL Jeffrey G.	ACSIM-ODEP	703-601-1933	Jeffrey.phillips2@hqda.army.mil
	Polchek, COL Allison	USALSA		Allison.Polchek@hqda.army.mil
	Rice, Linda	IMA-Plans	703-602-3337	linda.rice@hqda.army.mil





## **Defense Logistics Agency Environmental Management System Pilot Studies**

**Army Sustainability Committee  
Army EMS Workgroup**

**Dr. Jean Shorett  
DLA Enterprise Support  
February 23, 2006**

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## **Purpose**

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- **Provide information:**
  - Defense Logistics Agency
  - DLA EMS Initiative
  - Meeting Army goals thru collaboration
- **Request participation & support**

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# The DLA Enterprise

**FY03 Sales/Services: \$25B**  
**FY04 Sales/Services: \$28B**  
**FY05 Sales/Services: \$31.8B**  
**FY06 Projection: \$34.3B**

## Scope of Business

- Land/Maritime: \$3.3B
- Aviation: \$3.6B
- Troop Support: \$12.9B
- Energy: \$11.0B
- Distribution: \$2.5B
- Other: \$1.0B
- ~95% of Services' repair parts
- 100% of Services' subsistence, fuels, medical, clothing & textile, construction & barrier materiel

- 54,000 Requisitions/Day
- 8,200 Contracts/Day
- 5.2 Million Items – eight supply chains
- 24.7M Annual Receipts and Issues
- 1411 Weapon Systems Supported
- 132.8M Barrels Fuel Sold
- \$14.6B Reutilizations/Disposals

## Real Estate

- Located in 48 States & 28 Countries
- 142 Appropriate Facilities

**Foreign Military Sales \$1.8B**

*#50 in Fortune 500 - ahead of Intel*

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# Defense Logistics Agency

*If the U.S. military  
 fights with it  
 wears it  
 eats it  
 burns it as fuel  
 or otherwise uses it...*

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## DLA EMS Initiative

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- **Adopted mission-focused ISO 14001**
- **Improved business practice for accomplishing agency priorities**
- **Established agency-level Strategic Plan Objective**
  - 100% of qualifying activities have mission-focused EMS by December 31, 2005
  - 1st environmental objective in DLA Strategic Plan

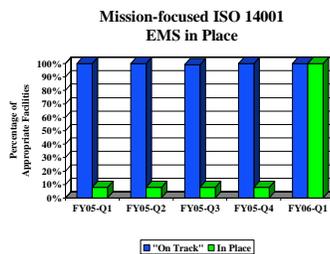
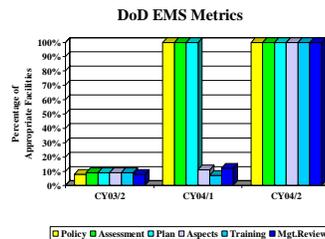
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## Profile

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- 142 appropriate facilities --  
137 are tenants
- 100% completed 6 DoD EMS Metrics by December '04
- 100% had mission-focused ISO 14001 by December '05
- DSCRichmond won 2005 Closing the Circle Award for community-based EMS
- 1st interagency EMS with GSA & OFEE at Federal Center in Battle Creek, MI



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## Using What DLA Requires

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- **Provide information to host & request inclusion:**
  - EMS policy, significant aspects, objectives
  - mission essential needs
- **Identify aspects as significant if:**
  - regulatory driver, impacts mission, or can cause an emergency
- **Consider setting Objectives & Targets in 5 areas:**
  - water, energy, beneficial use of waste, remove need for permits, establish baseline

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## Why Important to Army?

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- **Conserves Army resources**
- **Provides model for other tenants**
- **Supports overall risk reduction**
- **Supports interoperability, agility, & effectiveness**
- **Basis for collaboration toward Army goals**
  - Sustainability, EMS Objectives, Lean Six-Sigma, NIC, BRAC, Joint Basing, etc

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## Shifting to Performance

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- **Shifting from building EMS to using to accomplish goals**
  - Confirm mission-focused best practices for host & tenant
  - Conduct pilot studies with military services to improve use of DLA products & services
- **Frame as pilot studies:**
  1. Intelligent Host - Intelligent Tenant
  2. Use existing purchases to meet Army goals
- **Agency level umbrella agreement by 9/30/06**
  - OFEE-DLA-GSA MOU as model
  - Army - DLA Performance Based Agreement (PBA)

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## Option 1: Intelligent Host – Intelligent Tenant

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### Intelligent Host

- Take advantage of every smart thing your tenant(s) have in place
- Make sure you know tenant mission-essential needs & EMS policy, significant aspects, and objectives
- Stay on timeline

### Intelligent Tennant

- Take advantage of every smart thing your host has in place
- Make sure your host knows your mission-essential needs & EMS policy, significant aspects, and objectives
- Stay on timeline

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## Proposed Approach

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- **Identify 2-5 installations interested**
  - DLA tenant on installation thru FY09
  - Leadership support at host and tenant
  - Willing to share lessons learned & best practices
  - Estimate 12 months for pilot
- **Define objectives, baseline, metrics, roles, timeline**
  - Frame in terms of operational effectiveness & sustainment
- **Quarterly reviews**
  - 'Parallel track' on process, progress & improvement

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## Proposed Approach (cont)

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- **At conclusion, jointly summarize lessons & best practices**
- **Develop concise, specific, recommendations for host-tenant collaboration**
- **Export to similar installations**
  - Components provide to installations with similar functions
  - Pilot installations recognized as pacesetters

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## **Option 2: Use Existing Purchases to Meet Army Goals**

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- **Identify 2 - 5 installations interested**
  - Representative Army organizations
  - Leadership support
  - Willing to become "ambassador"
- **Identify objectives & targets to be supported**
  - bio-fuels, water, energy, recycled content, etc
- **Establish baseline, metrics, roles, timeline**
- **Quarterly reviews**
  - 'Parallel track' on process, progress & improvement

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## **Proposed Approach (cont)**

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- **Identify preferred products & services**
- **Identify areas for expansion of available products & services if needed**
  - Federal Catalog System (FCS) or Email
- **Develop concise, specific, user-focused protocol for specifying and purchasing preferred products**
- **Export to similar installations**
  - Provide protocols to installations with similar functions
  - Pilot installations serve as 'ambassador'
  - Pilot installations recognized as pacesetters

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## **Actions for FY06**

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- **Complete briefings on proposed studies**
- **Confirm Service interest & identify lead**
- **Identify participating installations & objectives**
- **Sign umbrella agreement**
- **Identify timelines, metrics, roles,**
- **Hold kick off meeting!**

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## **Summary**

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- **DLA is shifting from building EMS to using it as a business practice for improved performance**
- **Collaboration on EMS-based pilot studies can help both Army & DLA meet priority goals**

