

Federal EMS Metric #5 – Contracts

[Notes: An appropriate contract is one whose actions may have potential impact on the environmental aspects identified by the applicable EMS. Appropriate contracts may include legal arrangements with concessionaires.]

Metric: In this fiscal year:

- A. Facility has not carried out a process to identify appropriate contracts in which to include EMS requirements.
- B. Facility has carried out a process to identify appropriate contracts, but has not modified appropriate contracts to include EMS requirements.
- C. All new and renewed appropriate contracts were in the process of including EMS requirements during this reporting period; contractors were required to fulfill defined roles and specified responsibilities.
- D. EMS requirements were included in all appropriate contracts and contractors fulfilled defined roles and specified responsibilities during this reporting period.

ISO 14001 Requirements

The standard requires the following elements for “all persons working for or on behalf of” the installation/organization:

- Communication of the installation’s environmental (EMS) policy
- Provision of awareness training (to include awareness of the EMS policy and the installation’s significant aspects and related potential impacts, EMS procedures applicable to the person’s job/activities, the consequences of departure from those procedures, and their role in achieving EMS conformance)

The standard also requires provision of competency training for persons performing tasks that “have the potential to cause significant impacts” [identified by the organization].

Examples

#1: Installation-level manpower support contracts may need to be modified to include EMS language (per Metric 5) if they have potential impact on the environmental aspects identified by the applicable EMS. Per ISO 14001, each contract employee needs to receive the installation’s EMS policy and awareness training (regardless of whether they have potential impacts on the environment).

#2: G4 contracts for Tactical Unit motorpool / vehicle maintenance services will need to be modified (per Metric 5), and (per ISO 14001) the contractors will need to receive the EMS policy and awareness training. If hazardous waste management in motorpools is a significant aspect for an installation, the G4 contractors also need to receive competency training (e.g., haz waste training), and receive and follow the installation’s SOP for haz waste management in motorpools.