

## **CHARTER FOR THE ARMY SUSTAINABILITY COMMITTEE**

- 1. Name of Committee.** The Army Sustainability Committee.
- 2. Date Established.** 31 January 2005.
- 3. Date to be Terminated.** The Committee is chartered through 31 January 2007. The Deputy Assistant Secretary of the Army (Environment, Safety and Occupational Health) [DASA(ESOH)] and the Assistant Chief of Staff for Installation Management (ACSIM) will review the Charter at that time to determine if the Charter will be continued, canceled, or revised and reissued, as appropriate.
- 4. Category and Type of Committee.** Intra-Army.
- 5. Purpose.** The Army Sustainability Committee (hereinafter Committee) is a senior level advisory body of limited duration, chartered to provide strategic advice in integrating and implementing the concept of sustainability and/or sustainable design and development into all appropriate Army policies, procedures, and publications, thereby instilling the sustainability ethic across all Army functional areas. It will accomplish the stated purpose by providing policy advice to the Office of the Assistant Secretary of the Army (Installations & Environment) [OASA(I&E)], implementation advice to the ACSIM, and other organizations across the Army.  
  
The Headquarters, Department of the Army (HQDA) will use recommendations and products of the Committee to monitor progress, provide guidance, conduct analyses, and brief sustainability principles to HQDA staff and senior leaders, MACOMs, ARNG, IMA, IMA Regions, Field Operating Agencies, installations, and other appropriate Army or DoD officials. The Committee will also advise on the potential value of and options for integrating sustainability principles within all Army organizations and the effective use of resources to achieve that end.
- 6. Direction and Control.** The Committee reports to the ASA(I&E) and the ACSIM.
- 7. Authority.** Established at the direction of the ACSIM on 31 January 2005, under authority of DA General Order No. 3, Assignment of Functions and Responsibilities within Headquarters, Department of the Army, 9 July 2002, and AR 15-1, Committee Management. DA General Order No. 3 charges the ACSIM with directing execution of Army programs and management concepts to ensure installation readiness to train, project, sustain, recover, reconstitute and protect forces and to provide high standards of environmental quality, public outreach, and quality of life for soldiers and their families. AR 15-1 provides Army policy on the establishment and management of intra-Army committees. Under these authorities, the ASA(I&E) and the ACSIM charters the Committee to address sustainability issues of special interest to the Army.
- 8. Scope.** As the formal advisory body to the Army on sustainability and related issues, objectives of the Committee include but are not limited to:
  - a. Seeking and developing partnerships across all Army functional areas to attain Army sustainability.

- b. Obtaining understanding and support from all Army functional areas regarding Army sustainability.
- c. Maintaining a current Army Sustainability Policy memorandum signed by the SECARMY and/or CSA.
- d. Developing various outreach programs to educate the Army community, stakeholders and the public about Army sustainability.
- e. Integrating installation master planning and sustainable installation concepts into Army Regulations, EMS guidance documents, and procedures into Army core business practices.
- f. Developing Army initiatives that will support installation sustainability.
- g. Identifying all stakeholders and ensuring a collaborative approach to Army sustainability efforts.
- h. Developing performance measures and indicators for installation sustainability.

**9. Administrative Support and Staff Arrangements.** The DASA(ESOH) within the OASA(I&E) is assigned to provide policy oversight. The ACSIM will serve as the Army Staff proponent for the Committee. On behalf of the ACSIM, the Director of Environmental Programs will be the Executive Secretary, and as such is responsible for:

- a. Ensuring meetings are properly conducted, members are informed as to changes in the membership, and the membership is informed of all actions undertaken by the Committee.
- b. Briefing the Co-Chairs prior to each meeting regarding the agenda and topics.
- c. Providing all clerical and administrative support for the Committee.
- d. Ensuring agendas and topic documentation are prepared and distributed well in advance of scheduled meetings.
- e. Ensuring appropriate reports are prepared, as well as minutes and other documents and records of Committee activities.
- f. Ensuring minutes of meetings are prepared and distributed to all members and the ACSIM, as soon as practicable.

**10. Composition.** The Assistant for Sustainability in the ODASA(ESOH) and the Chief, Sustainability Division, Office of the Director of Environmental Programs, will serve as the Committee Co-Chairs. Committee members must be able to speak for the organizations they represent, with the recognition that all significant policy recommendations and program decisions will be fully staffed via standard HQDA staffing procedures. Permanent members will be:

- Office of the Assistant Secretary of the Army (Installations & Environment)
- Office of the Assistant Secretary of the Army (Acquisition, Logistics and Technology)
- Office of the Director of Environmental Programs, OACSIM
- Office of the Director of Facilities and Housing, OACSIM

- Office of the Director of Plans and Operations, OACSIM
- Office of the Chief of Engineers
- Office of the Director, ARNG
- Installation Management Agency
- Office of the Deputy Chief of Staff, G1
- Office of the Deputy Chief of Staff, G3
- Office of the Deputy Chief of Staff, G4
- Office of the Deputy Chief of Staff, G8
- Office of the Judge Advocate General, Environmental Law Division
- U. S. Army Environmental Center
- U.S. Army Environmental Policy Institute
- U.S. Army Materiel Command
- Directorate of Environmental Integration, Army Engineer School

Upon recommendation of the Committee and approval of the chartering official, members may be added or removed as necessary. At the invitation of the Co-Chairs, subject matter experts or representatives from other Army Staff agencies, Army Major Commands, Army Installations, Department of Defense Components, and other government agencies may participate in Committee activities involving matters in which that organization has a significant interest, or if their presence is required because of the specific issues being addressed.

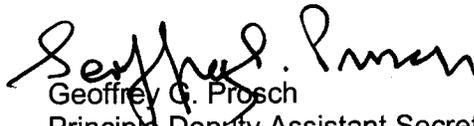
#### **11. Committee Level and Other Data.**

- a. The Committee Co-Chairs shall direct and supervise the operations of the Committee and shall schedule and preside at Committee meetings and at other meetings held subject to special call.
- b. The Committee will meet six times per year, with additional meetings convened by the Co-Chairs as appropriate. Meetings will normally be held on the last Thursday of the even numbered months.
- c. The Committee Co-Chairs, with support from the Executive Secretary, will provide an agenda and appropriate materials in advance of each meeting. The Committee Co-Chairs will also provide official documentation of actions taken by the Committee through the use of meeting minutes, coordination processes, distribution of signed documents, and electronic media.
- d. After ensuring that all matters have been comprehensively addressed, the Committee Co-Chairs shall forward recommendations as appropriate to the ACSIM for decision.
- e. All members will support a consensus-based approach to achieving the objectives of the Committee. If consensus cannot be achieved, the majority position will be forwarded to the ACSIM with the minority positions identified.
- f. The Committee Co-Chairs may establish panels and working groups to carry out Committee-assigned projects and actions as appropriate to effectively discharge the Committee's mission. Each panel or working group will have a "sunset clause" in its charter, which will be reviewed periodically by the Committee Co-Chairs. When such panels or working groups are necessary, the Director of Environmental Programs will prepare requests to form the groups with support from the Army Staff.

- g. The Committee has no special powers to impact the Army's way of conducting routine business. The Committee shall operate in accordance with the provisions of all applicable Army and Department of Defense Directives.

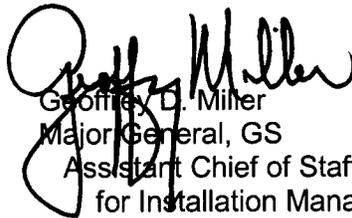
**12. Correspondence.** Correspondence should be directed to the Assistant Chief of Staff for Installation Management, Director of Environmental Programs, 600 Army Pentagon, Washington, DC 20310-0600, telephone (703) 601-2421.

APPROVED:



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